

**AUTHORIZATION
FOR MERALCO ONLINE BUSINESS ACCOUNT ENROLLMENT**

Date

Manila Electric Company
Ortigas Avenue
Meralco Compound
Pasig City 1600 Philippines

This is to confirm that we agree to the pre-enrollment of the Meralco Online business account/s (“the Account”) of our Company, _____ **Company Name** _____ (the “Company”). We fully confirm that we have fully read, understood and agreed to be bound by the Terms and Conditions relating to our use of and access to our Account.

The Company hereby appoints and designates the person/s identified in **Annex “A”** hereof as its duly authorized user/s (the “Authorized User/s”) who will have access to our Company’s Account and shall be authorized to perform and monitor all transactions relating to said Account, including the enrollment of our Company’s electric service account/s and subscription to Meralco’s paperless billing and other online facilities.

Should there be any change in our Authorized User/s, we agree to promptly inform Meralco thereof in writing. The Company likewise agrees to hold Meralco, its directors, officers, employees, agents and representatives, free and harmless from and against any liability, claims, actions or demands, of whatever nature and kind, arising from all acts and omissions of our Authorized User/s in relation to our Company’s Meralco Online account including those resulting from our delay in notifying Meralco of any change in our authorized user/s.

We likewise agree to be bound by our Terms and Conditions and Privacy Policy for the Use and Access of Meralco Online, copies of which are accessible in Meralco’s website, www.meralco.com.ph.

BY:

Signature

SIGNATURE OF THE AUTHORIZED COMPANY REPRESENTATIVE

Name and Designation

AUTHORIZED COMPANY REPRESENTATIVE

Date

DATE SIGNED

ANNEX “A”
AUTHORIZED USERS (PAGE OF)

SERVICE ID NUMBERS*	NAME OF AUTHORIZED USER/S (First, Middle, Last, Suffix)	RANK AND POSITION	MOBILE NO.	E-MAIL ADDRESS	LANDLINE NO.	VALID ID SUBMITTED	SIGNATURE OF AUTHORIZED USER/S
XXXXXXXXXX XX	1 JUAN DELA CRUZ, M.	OPERATIONS MANAGER	0999XXXXXXX	juandelacruz@company.com.ph	XXXXXXX	DRIVER'S LICENSE	
	2						
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SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

* To be pre-filled-out by the Meralco Relationship Manager and accomplished by the company’s authorized users

ANNEX “A”
AUTHORIZED USERS (PAGE OF __)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE

SERVICE ID NUMBERS*	NAME OF AUTHORIZED USER/S (First, Middle, Last, Suffix)	RANK AND POSITION	MOBILE NO.	E-MAIL ADDRESS	LANDLINE NO.	VALID ID SUBMITTED	SIGNATURE OF AUTHORIZED USER/S
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