



MANILA ELECTRIC COMPANY (MERALCO)
Ortigas Center, Brgy. Ugong, Pasig City

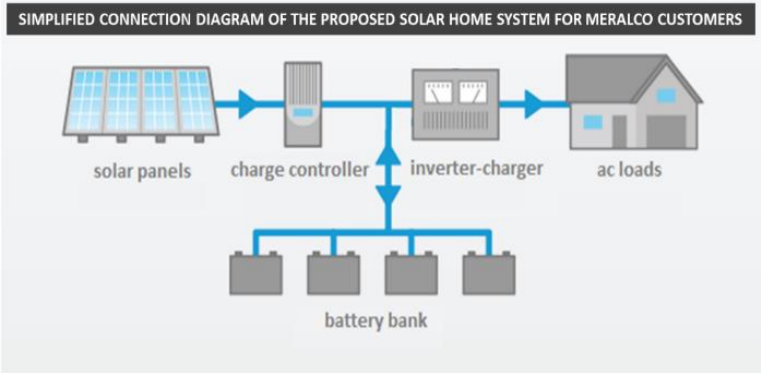
REQUEST FOR INFORMATION

(SCM RFI NO. CD1025-0654-1)

INSTALLATION OF SOLAR HOME SYSTEM (SHS)

Through its continued electrification and sustainability efforts, MERALCO aims to scan available and cost-effective solutions to electrify remote and unserved areas that are currently beyond the reach of the conventional power grid. As part of the initial assessment, the use of Solar Home Systems (SHS) deems suitable for deployment in such locations.

The connection diagram of the Proposed Solar Home System (SHS) for MERALCO Customers is shown below:



SCOPE OF WORK:

- Supply of all necessary hardware and accessories
- Turnkey Delivery, Supply, Installation, Testing, Commissioning, and Annual Maintenance Services
- Warranty with Coverage Level
- Five (5) years Maintenance Agreement with Service Level Agreement (Monitoring, Documentation, Inspection)
- Five (5) years Pricebook for Maintenance and Repair Cost (Replacement of components such as batteries, charge controller, inverter, circuit protection)
- Please provide a description of the installation requirements of the integrated power box.

CALENDAR OF ACTIVITIES:

ACTIVITY	DATE	TIME
Submission of Letter of Intent	October 28 – November 05, 2025	Until 11:59 PM of November 05, 2025
Submission of Non-Disclosure Agreement	November 06 – 13, 2025	Until 11:59 PM of November 13, 2025
Release of RFI documents to Vendors	December 05, 2025	Until 11:59 PM of December 05, 2025

Interested vendors are requested to submit the following:

- A duly signed and notarized Non-Disclosure Agreement (NDA) document. The NDA template shall be provided upon the submission of Letter of Intent.
- Company Background/ Profile
- Products/Services/Solutions that the company offers
- Related documents to proposed products/ services/solutions [e.g., Technical Data Sheet (TDS), drawings, etc.]
- Experience working on similar projects
- Timeline in providing the Products/Services/Solutions
- Approximate Cost of the Products/Services/Solutions
- Manufacturer's certificate of distributorship (for Traders) including local warranty support and after-sales services, and other supporting documents.

Supplemental Information:

- This RFI is non-binding and does not constitute a commitment to acquire vendor’s products or services.
- Vendors shall shoulder all costs associated in the preparation of their responses (e.g., preparation of budgetary quotation, conduct of Proof of Concept/ Product Demo, among others).
- Responses received are to be used solely for informational and benchmarking purposes only.
- Documents or information provided with the responses shall become property of MERALCO.
- No bid fees are to be imposed in relation to this RFI.

MERALCO reserves the right to:

- Issue an addendum to the RFI at any time as a result of questions, change in submission schedule, or other matters; and
- To cancel or reissue the RFI on a reasonable basis.

Submission of requested information must be in portable document format (PDF) and must be emailed to Category Management for Core – Distribution Utility Supplies through their email at **group.Distribution.Utility.Supplies@meralco.com.ph** using **business email address not later than 11:59 PM of November 5, 2025**. RFI email subject format should be: **CD1025-0654-1 | RFI | INSTALLATION OF SOLAR HOME SYSTEM | VENDOR NAME**.

For inquiries or clarifications prior to the submission deadline, respondents may communicate directly to the aforementioned team.

(sgd.)
GLEN N. SAN PEDRO
Head, Supply Chain Management

MERALCO employs strict cybersecurity controls. Kindly refer to the following link for the Vendor Cybersecurity Advisory: <https://company.meralco.com.ph/news-and-advisories/supply-chain-management-invitations-bid>