BIDDING

PEAKING CONTRACT CAPACITY OF 300 MW (NET), EFFECTIVE 26 MARCH 2023

BID BULLETIN NO. 1

To all Interested Bidders:

In preparation of the Pre-Bid Conference to be held on 10 February 2023 at 1:30 P.M. to 4:00 P.M.:

1. The House Rules containing the guidelines and rules to be observed during the Pre-Bid Conference are set out in **ANNEX A;**

2. The Zoom registration details for the virtual/online Pre-Bid Conference shall be provided by the TPBAC Secretariat to the emails of the Interested Bidders' authorized representatives at **6:00 P.M. of 9 February 2023.** The deadline for registration is at **10:00 A.M. of 10 February 2023.** The designated meeting IDs, passcodes, links, and such other information necessary to join the virtual/online Pre-Bid Conference shall be provided starting **10:30 A.M. of 10 February 2023.**

For your guidance and information.

Issued on 9 February 2023.

Third Party Bids and Awards Committee ("TPBAC")
Manila Electric Company

(sgd)
Atty. Ferdinand A. Domingo
Chairman

ANNEX A

HOUSE RULES
PRE-BID CONFERENCE
Peaking Contract Capacity of 300 MW (NET), effective 26 March 2023
10 February 2023, 1:30 PM
Zoom Virtual Meeting

For the orderly and efficient conduct of the Pre-Bid Conference for MERALCO's Competitive Selection Process for **Peaking Contract Capacity of 300 MW (NET), effective 26 March 2023**, the Third-Party Bids and Awards Committee ("TPBAC") adopts the following House Rules:

1. The entire proceedings shall be under the direction and control of the TPBAC. The TPBAC Chairperson, or in his absence, the Vice-Chairperson, shall preside over the Pre-Bid Conference.

2. The TPBAC Secretariat shall act as the Secretary of the Pre-Bid Conference. The Secretariat shall be in charge of documenting and recording the proceedings.

3. Only the Interested Bidders' authorized representatives as indicated in the Expression of Interest submitted within the registration period before the Pre-Bid Conference are allowed to attend and participate therein. Each of the Interested Bidders are allowed to designate a maximum of three (3) authorized representatives as indicated in their respective Expressions of Interest.

   Convergence of the Interested Bidders' authorized representatives in one venue or using one Zoom account is allowed provided that they are all the duly authorized representatives of one Interested Bidder.

4. No individual, except for the Secretariat, shall be allowed to take video or audio recordings of the proceedings. A copy of the official recording may be given to the requesting Interested Bidder only upon request and approval of the TPBAC pursuant to Section 2.6 (Confidentiality) of the Instructions to Prospective Bidders (IPB).

5. Pursuant to Section 2.2(c) of the Instructions to Prospective Bidders, the TPBAC shall prioritize the discussion of the advance queries submitted by the Interested Bidders on or before **6:00 P.M. of 8 February 2023** to the Secretariat through the following e-mail address: tpbacsecretariat@meralco.com.ph and using the queries/comment matrix template made available on Meralco's website. If time permits, the TPBAC may entertain and discuss additional questions raised by the Interested Bidders during the Pre-Bid Conference. The additional questions must be posted in the chat box.

6. In accordance with Section 2.8 of the Instructions to Prospective Bidders, the Pre-Bid Conference will be conducted through a hybrid of virtual video/audio

conferencing using the Zoom application. As such, the guidelines before and during the Pre-Bid Conference are as follows:

A. Before the Pre-Bid Conference through virtual video/audio conferencing -

1) On **9 February 2023 at 6:00 P.M.**, a link will be sent to the email addresses of the authorized representatives of Interested Bidders and Observers for registration for the Pre-Bid Conference.

2) Registration is required to receive the videoconferencing details for the Pre-Bid Conference. The deadline for registration is on **10 February 2023 at 10:00 A.M.**;

3) Only the registered email addresses will be allowed to join the Zoom Meeting for the Pre-Bid Conference. Further, only one device per email address will be allowed to connect.

4) Confirmation of registration with a link to the Zoom Meeting will be sent to those who successfully registered starting **10 February 2023 at 10:30 A.M.**

B. During the Pre-Bid Conference through virtual video/audio conferencing -

1) The respective authorized representative/s of the Interested Bidders and Observers ("Participants") must be in the waiting room of the Zoom Meeting at **1:20 P.M. on 10 February 2023** in order for their attendance to be considered.

2) At **1:25 P.M**., the TPBAC Secretariat will admit the Participants into the Zoom Meeting. Shortly after, a roll call of the registered and authorized representatives of the Interested Bidders and Observers will be conducted by the TPBAC Secretariat.

3) Those who are admitted in the Zoom Meeting but not included in the list of authorized representative/s of the Interested Bidders will be removed by the Secretariat from the Zoom Meeting.

4) The Participants must use the following display credentials throughout the Pre-Bid Conference: "*Company Name - Surname, First Name*".

5) Participants shall ensure that their names and the name of the company they are representing are properly reflected on their respective accounts.

6) Participants shall be required to mute themselves during the entire duration of the Zoom Meeting unless prompted by the Secretariat to unmute.

7) Participants shall be required to turn on their respective video cameras during the entire duration of the Pre-Bid Conference.

8) **Participants should raise their questions directly in the chat box at any time during the Pre-Bid Conference following the prescribed format: "Company name - Question". Questions in the chat box will be read by the Secretariat during the Open Forum segment**.

9) Participants may be allowed to speak only when recognized by the Secretariat and only the designated speaker of the Interested Bidder shall be allowed to speak on behalf of the Interested Bidder. However, the designated speaker of the Interested Bidder may request permission from the TPBAC for another authorized representative of the Interested Bidder to speak or raise a question.

10) If necessary, the TPBAC and Technical Working Group ("TWG") may move to a breakout room for a caucus.

7. All Participants must observe the House Rules provided herein. The Secretariat may give warnings to Participants who do not observe the House Rules by indicating the same in the chat box. The Secretariat shall flag to the TPBAC Chairperson and recommend the removal of Participants who continue to disregard the House Rules and who disrupt the Pre-Bid Conference from the Zoom Meeting despite warnings.

8. The TPBAC Chairperson may appoint any member of the TPBAC or TWG to answer questions raised by the Interested Bidders.

9. The TPBAC may request assistance from the TWG and/or the Secretariat to perform such functions as may be necessary at the discretion of the TPBAC.

10. No provision, term, or condition in the bidding documents shall be modified by statements made at the Pre-Bid Conference unless such statements are confirmed in writing and contained in a bid bulletin issued by the TPBAC.

Approved on **9 February 2023.**