BIDDING
FOR CONTRACT CAPACITY OF 170 MW (NET), EFFECTIVE 26 FEBRUARY 2022

BID BULLETIN NO. 1

To all Interested Bidders:

In preparation of the Pre-Bid Conference to be held on 12 January 2022 at 1:30 P.M. to 4:30 P.M.:

1. In consideration of the necessary health and safety precautions from the current COVID-19 pandemic surge of cases, a change to the Reserve Price turnover process during the Pre-Bid Conference was introduced, as shown in the amendments to the: (i) Bid Requirements (posted on 23 December 2021) and (ii) Instructions to Prospective Bidders (dated 23 December 2021) ("IPB"), set out in **ANNEX A**:

2. The House Rules containing the guidelines and rules to be observed during the Pre-Bid Conference are set out in **ANNEX B;**

3. The Zoom registration details, designated meeting IDs, passcodes, links, and such other information necessary to join the virtual/online Pre-Bid Conference shall be provided by the TPBAC Secretariat to the emails of the Interested Bidders' authorized representatives on or before 9:00 A.M. of 12 January 2022.

For your guidance and information.

Issued on 7 January 2022.

Third Party Bids and Awards Committee ("TPBAC")
Manila Electric Company

(sgd)
Atty. Ferdinand A. Domingo
Chairman

ANNEX A

AMENDMENTS TO THE BID REQUIREMENTS (posted on 23 December 2021)

Item	Reference / Subject Matter of Amendment	Amendments
1	Pre-Bid Conference; Reserve Price turnover process, p.2	[…] During the Pre-Bid Conference, with the Interested Bidders' authorized representative/s indicated in the Expression of Interest as witnesses, Meralco shall deliver **and place or transfer custody** ~~to the TPBAC~~ **of** the Reserve Price (contained in a sealed envelope) ~~and the TPBAC shall place or transfer custody of the same~~ **directly** to a bank representative of an Allowed Bank **(**listed in Schedule 1 **of the IPB) that has**~~, through~~ a custodianship arrangement **with the TPBAC** for the security and custody of the Reserve Price envelope, which envelope shall be ~~re~~turned **over** to the TPBAC at the time and place of the Opening of Bid Prices. […]

AMENDMENTS TO THE INSTRUCTIONS TO PROSPECTIVE BIDDERS (dated 23 December 2021)

Item	Reference / Subject Matter of Amendment	Amendments
1	Section 2.2 (c)	[…] During the Pre-Bid Conference, with the Interested Bidders' authorized representative/s indicated in the Expression of Interest as witnesses, Meralco shall deliver **and place or transfer custody** ~~to the TPBAC~~ **of** the Reserve Price (contained in a sealed envelope) ~~and the TPBAC shall place or transfer custody of the same~~ **directly** to a bank representative of an Allowed Bank **(**listed in Schedule 1 **of the IPB) that has**~~, through~~ a custodianship arrangement **with the TPBAC** for the security and custody of the Reserve Price envelope, which envelope shall be ~~re~~turned **over** to the TPBAC at the time and place of the Opening of Bid Prices. […]
2	Section 2.8	2.8. PRE-BID CONFERENCE […] If necessary and in order to comply with the government-mandated and Meralco's policy of health precaution or safety, the Pre-Bid Conference may be conducted by virtual video conferencing or a hybrid of virtual video conferencing with participants inside a venue observing the prescribed health/safety protocols, the process of which will be laid down in a separate bid bulletin or the house rules during the Pre-Bid Conference. xxx. […] During the Pre-Bid Conference, the TPBAC shall present to the Interested Bidder/s the sealed envelope containing the Reserve Price, signed and prepared by Meralco. The TPBAC shall then place the sealed envelope inside an outer envelope marked as follows: […]

Item	Reference / Subject Matter of Amendment	Amendments
		The members of the TPBAC in physical attendance shall then sign over the sealed flap of the outer envelope. At least one of the captive customer representative members of the TPBAC shall be required to attend in person in order to sign over the sealed flap of the outer envelope to ensure its integrity. If no captive customer representative is physically present to sign the sealed flap of the outer envelope, the TPBAC may determine other measures to be implemented to ensure the integrity of the sealed envelope. Thereafter, the TPBAC shall place or transfer custody of the sealed outer envelope to a bank representative of an Allowed Bank listed in Schedule 1, through a custodianship arrangement for the security and custody of the Reserve Price envelope, which envelope shall be returned at the time and place of the Opening of Bid Prices. **If, in recognizance of health precaution and safety, no members of the TPBAC are physically present to sign over the sealed flap of the outer envelope, the representative of Meralco who signed and prepared the Reserve Price shall deliver and place or transfer custody of the sealed Reserve Price envelope directly to a bank representative of an Allowed Bank listed in Schedule 1 that has a custodianship arrangement with the TPBAC for the security and custody of the Reserve Price envelope, which envelope shall be turned over to the TPBAC at the time and place of the Opening of Bid Prices.** […]

HOUSE RULES
PRE-BID CONFERENCE
CONTRACT CAPACITY OF 170 MW (net), effective 26 February 2022
12 January 2022, 1:30PM
Zoom Virtual Meeting and
Lopez Lobby, Meralco Center
Meralco Ave., Pasig City

For the orderly and efficient conduct of the Pre-Bid Conference for the Competitive Selection Process for Contract Capacity of 170 MW (net), effective 26 February 2022, the Third Party Bids and Awards Committee ("TPBAC") adopts the following House Rules:

1. The entire proceedings shall be under the direction and control of the TPBAC. The TPBAC Chairperson, or in his absence, the Vice-Chairperson, shall preside over the Pre-Bid Conference.

2. The TPBAC Secretariat shall act as the Secretary of the Pre-Bid Conference. The Secretariat shall be in charge of documenting and recording the proceedings.

3. Only the Interested Bidders' authorized representatives as indicated in the Expression of Interest submitted at least five (5) days before the Pre-Bid Conference are allowed to attend and participate therein. Each of the Interested Bidders are allowed to designate a maximum of three (3) authorized representatives as indicated in their respective Expressions of Interest.

   Convergence of the Interested Bidders' authorized representatives in one venue or using one Zoom account is allowed provided that they are all the duly authorized representatives of one Interested Bidder.

4. No individual, except for the Secretariat, shall be allowed to video or audio record the proceedings. A copy of the official recording may be given to the requesting Interested Bidder only upon request and approval of the TPBAC pursuant to Section 2.6 (Confidentiality) of the Instructions to Prospective Bidders (IPB).

5. Pursuant to Section 2.2(c) of the Instructions to Prospective Bidders, the TPBAC shall prioritize the discussion of the advance queries submitted by the Interested Bidders on or before 1:00 P.M. of 10 January 2022 to the Secretariat through the following e-mail address: tpbacsecretariat@meralco.com.ph and using the queries/comment matrix template made available on Meralco's website. If time permits, the TPBAC may entertain and discuss additional questions raised by the Interested Bidders during the Pre-Bid Conference. The additional questions must be posted in the chat box.

6. In accordance with Section 2.8 of the Instructions to Prospective Bidders, the Pre-Bid Conference will be conducted through a hybrid of virtual video/audio conferencing using the Zoom application, with some participants inside one large venue observing the prescribed measures for COVID-19 prevention. As such, the guidelines before and during the Pre-Bid Conference are as follows:

A. Before the Pre-Bid Conference through virtual video/audio conferencing -
   1) Registration is required to receive the videoconferencing details for the Pre-Bid Conference that will be conducted through Zoom. The deadline for registration is on **11 January 2022 at 4:00 P.M.**;
   2) Only the registered email addresses will be allowed to join the Zoom Meeting for the Pre-Bid Conference. Further, only one device per email address will be allowed to connect.
   3) One (1) day before the Pre-Bid Conference, a link will be sent to the email addresses of the authorized representatives of Interested Bidders and Observers for registration for the Pre-Bid Conference. Confirmation of registration with a link to the Zoom Meeting will be sent to those who successfully registered on **12 January 2022 at 9:00 A.M.**

B. During the Pre-Bid Conference through virtual video/audio conferencing -
   1) The respective authorized representative/s of the Interested Bidders and Observers ("Participants") must be in the waiting room of the Zoom Meeting at **1:15 P.M. on 12 January 2022** in order for their attendance to be considered;
   2) At **1:25 P.M**., the TPBAC Secretariat will admit the Participants into the Zoom Meeting. Shortly after, a roll call of the registered and authorized representatives of the Interested Bidders and Observers will be conducted by the TPBAC Secretariat;
   3) Those who are admitted in the Zoom Meeting but not included in the list of authorized representative/s of the Interested Bidders will be removed by the Secretariat from the Zoom Meeting;
   4) The Participants must use the following display credentials throughout the Pre-Bid Conference: "*Company Name - Surname, First Name*";
   5) Participants shall ensure that their names and the name of the company they are representing are properly reflected on their respective accounts;
   6) Participants shall be required to mute themselves during the entire duration of the Zoom Meeting unless prompted by the Secretariat to unmute;
   7) Participants shall be required to turn on their respective video cameras during the entire duration of the pre-bid conference;
   8) **Participants should raise their questions directly in the chat box at any time during the Pre-Bid Conference following the prescribed format: "Company name - Question". Questions in the chat box will be read by the Secretariat during the Open Forum segment**;
   9) Participants may be allowed to speak only when recognized by the Secretariat, and provided further that only the designated speaker of the Interested Bidder shall be allowed to speak on behalf of the Interested Bidder. However, the designated speaker of the Interested Bidder may request permission from the TPBAC for another authorized representative of the Interested Bidder to speak or raise a question.
   10) If necessary, the TPBAC and Technical Working Group ("TWG") may move to a breakout room for a caucus.

7. All Participants must observe the House Rules provided herein. The Secretariat may give warnings to Participants who do not observe the House Rules by indicating the same in the chat box. The Secretariat shall flag to the TPBAC Chairperson and recommend the removal of Participants who continue to disregard the House Rules and who disrupt the Pre-Bid Conference from the Zoom Meeting despite warnings.

8. The TPBAC Chairperson may appoint any member of the TPBAC or TWG to answer questions raised by the Interested Bidders.

9. The TPBAC may request assistance from the TWG and/or the Secretariat to perform such functions as may be necessary at the discretion of the TPBAC.

10. No provision, term, or condition in the bidding documents shall be modified by statements made at the Pre-Bid Conference unless such statements are confirmed in writing and contained in a bid bulletin issued by the TPBAC.

Approved on **7 January 2022.**