



MANILA ELECTRIC COMPANY (MERALCO)
Ortigas Center, Brgy. Ugong, Pasig City

REQUEST FOR INFORMATION

(SCM RFI NO. CD1025-0646-1)

INSTALLATION OF SF₆-FREE SUBSTATION EQUIPMENT

In line with our commitment to deliver reliable, safe, and sustainable electricity service, Manila Electric Company (MERALCO) is embarking on a strategic initiative to adopt SF₆-Free Substation Equipment across our network.

For decades, Sulfur Hexafluoride (SF₆) has been widely used as an insulating medium in substation equipment because of its effectiveness in insulating and arc extinguishing properties, thus ensuring operational reliability. However, SF₆ is also recognized as a greenhouse gas with extremely high global warming potential that is thousands of times greater than carbon dioxide. Since the use of SF₆ is being increasingly subject to stricter regulations to meet global climate targets and reduce environmental impact, MERALCO seeks for available technology of an SF₆-Free Substation Equipment that can provide sustainable and clean energy.

CALENDAR SCHEDULE:

ACTIVITY	DATE	TIME
Submission of Letter of Intent	October 29 – November 06, 2025	Until 11:59 PM of November 06, 2025
Submission of Non-Disclosure Agreement	November 11 – 18, 2025	Until 11:59 PM of November 18, 2025
Release of RFI documents to Vendors	December 05, 2025	Until 11:59 PM of December 05, 2025

Interested vendors are requested to submit the following:

- A duly signed and notarized Non-Disclosure Agreement (NDA) document. The NDA template shall be provided upon the submission of Letter of Intent.
- Company Background/ Profile
- Products/Services/Solutions that the company offers
- Related documents to proposed products/ services/solutions [e.g., Technical Data Sheet (TDS), drawings, etc.]
- Experience working on similar projects
- Timeline in providing the Products/Services/Solutions
- Approximate Cost of the Products/Services/Solutions
- Manufacturer's certificate of distributorship (for Traders) including local warranty support and after-sales services, and other supporting documents.

Supplemental Information:

- This RFI is non-binding and does not constitute a commitment to acquire vendor’s products or services.
- Vendors shall shoulder all costs associated in the preparation of their responses (e.g., preparation of budgetary quotation, conduct of Proof of Concept/ Product Demo, among others).
- Responses received are to be used solely for informational and benchmarking purposes only.
- Documents or information provided with the responses shall become property of MERALCO.
- No bid fees are to be imposed in relation to this RFI.

MERALCO reserves the right to:

- Issue an addendum to the RFI at any time as a result of questions, change in submission schedule, or other matters; and
- To cancel or reissue the RFI on a reasonable basis.

Submission of requested information must be in portable document format (PDF) and must be emailed to Category Management for Core – Distribution Utility Supplies through their email at **group.Distribution.Utility.Supplies@meralco.com.ph** using **business email address not later than 11:59 PM of November 6, 2025**. RFI email subject format should be: **CD1025-0646-1 | RFI | INSTALLATION OF SF₆-FREE SUBSTATION EQUIPMENT | VENDOR NAME**.

For inquiries or clarifications prior to the submission deadline, respondents may communicate directly to the aforementioned team.

(sgd.)
GLEN N. SAN PEDRO
Head, Supply Chain Management

MERALCO employs strict cybersecurity controls. Kindly refer to the following link for the Vendor Cybersecurity Advisory:
<https://company.meralco.com.ph/news-and-advisories/supply-chain-management-invitations-bid>