BIDDING

PEAKING CONTRACT CAPACITY OF 260 MW (NET), EFFECTIVE 26 FEBRUARY 2024

BID BULLETIN NO. 1

To all Interested Bidders:

1. As a reminder, the BAC-PSA shall conduct the Pre-Bid Conference at **9:30 A.M. to 12:00 P.M. on 22 January 2024** through virtual/online conferencing instead.

2. The House Rules containing the guidelines and rules to be observed during the Pre-Bid Conference are set out in **ANNEX A**.

3. The Zoom registration details, designated meeting IDs, passcodes, links, and other information necessary to join the virtual/online Pre-Bid Conference shall be provided by the BAC-PSA Secretariat to the designated emails of the Interested Bidders' authorized representatives on or before **4:00 P.M. of 18 January 2024** and the **deadline for registration is at 4:00 P.M. of the following day, 19 January 2024.**

For your guidance and information.

Issued on 17 January 2024.

Bids and Awards Committee-Power Supply Agreements ("BAC-PSA")
Manila Electric Company

(sgd)
Lawrence S. Fernandez
Chairman

ANNEX A

HOUSE RULES
PRE-BID CONFERENCE
Peaking Contract Capacity of 260 MW (net), effective 26 February 2024
22 January 2024, 9:30 A.M.
Zoom Virtual Meeting

For the orderly and efficient conduct of the Pre-Bid Conference for MERALCO's Competitive Selection Process for **Peaking Contract Capacity of 260 MW (net), effective 26 February 2024**, the Bids and Awards Committee for competitive selection process for the procurement of power supply agreements ("BAC-PSA") adopts the following House Rules:

1. The entire proceedings shall be under the direction and control of the BAC-PSA. The BAC-PSA Chairperson, or in his absence, the Vice-Chairperson, shall preside over the Pre-Bid Conference.

2. The BAC-PSA Secretariat shall act as the Secretary of the Pre-Bid Conference. The BAC-PSA Secretariat shall be in charge of documenting and recording the proceedings.

3. Only the Interested Bidders' authorized representatives as indicated in the Expression of Interest submitted within the registration period before the Pre-Bid Conference are allowed to attend and participate therein. Each of the Interested Bidders are allowed to designate a maximum of three (3) authorized representatives as indicated in their respective Expressions of Interest.

   Convergence of the Interested Bidders' authorized representatives in one venue or using one Zoom account is allowed provided that they are all the duly authorized representatives of one Interested Bidder.

4. Only identified entities/interested consumers that/who met the requirements in the Invitation to Participate as CSP Observer uploaded in Meralco's website are allowed to attend the Pre-Bid Conference as CSP Observers.

5. No individual, except for the BAC-PSA Secretariat, shall be allowed to take video or audio recordings of the proceedings. Only the video/ audio recording of the BAC-PSA shall be considered as the official recording of the Pre-Bid Conference. Upon a valid and reasonable written request made by an Interested Bidder or a CSP Observer, the BAC-PSA may grant access/viewing of the official recording subject, but not limited to, the following conditions: (i) access/viewing of the official recording shall only be inside a data room to be provided over a specified period to the requesting Interested Bidder or CSP Observer, (ii) the Interested Bidder or CSP Observer shall identify which portion of the records is to be accessed or viewed and provide explanation why there is a need to access or view the same, and (iii) if the requesting Bidder or CSP Observer was absent, due to justifiable reasons.

6. Pursuant to Section 2.2(b) of the Instructions to Prospective Bidders, the BAC-PSA shall prioritize the discussion of the advance queries submitted by the Interested Bidders on or before **4:00 P.M. of 17 January 2024** to the BAC-PSA Secretariat through the following e-mail address: BACPSASecretariat@meralco.com.ph and using the queries/comment matrix template made available on Meralco's website. If time permits, the BAC-PSA may entertain and discuss additional questions raised by the Interested Bidders during the Pre-Bid Conference. The additional questions must be posted in the chat box. Only the Interested Bidders' authorized representatives are allowed to submit queries or comments.

7. In accordance with Section 2.8 of the Instructions to Prospective Bidders, the Pre-Bid Conference will be conducted through a hybrid of virtual video/audio conferencing using the Zoom application. As such, the guidelines before and during the Pre-Bid Conference are as follows:

   A. Before the Pre-Bid Conference through virtual video/audio conferencing:

      1) Registration is required to receive the videoconferencing details for the Pre-Bid Conference.

      2) On or before **18 January 2024 at 4:00 P.M.**, a link will be sent to the email addresses of the authorized representatives of Interested Bidders and qualified CSP Observers ("Participants") for registration to the Pre-Bid Conference.

      3) The deadline for registration is on **19 January 2024 at 4:00 P.M..**

      4) Only the registered email addresses will be allowed to join the Zoom Meeting for the Pre-Bid Conference. Further, only one device per email address will be allowed to connect.

      5) Confirmation of the registration with a link to the Zoom Meeting will be sent to those who successfully registered starting **22 January 2024 at 9:00 A.M.**

   B. During the Pre-Bid Conference through virtual video/audio conferencing:

      1) The respective authorized representative/s of the Participants must be in the waiting room of the Zoom Meeting at **9:15 A.M. on 22 January 2024** in order for their attendance to be considered.

      2) At **9:30 A.M**. **on 22 January 2024**, the BAC-PSA Secretariat will start admitting the Participants into the Zoom Meeting. Shortly after, a roll call of the registered and authorized representatives of the Participants will be conducted by the BAC-PSA Secretariat.

      3) Those who are admitted in the Zoom Meeting but not included in the list of authorized representative/s of the Participants will be removed by the BAC-PSA Secretariat from the Zoom Meeting.

      4) Participants must use the following display credentials throughout the Pre-Bid Conference: "*Company Name/Consumer Group/Community*

Group/Civil Society Organization (as applicable) – Surname, First Name".

5) Participants shall ensure that their names and the name of the company, group or organization that they are representing, if any, are properly reflected on their respective accounts.

6) Participants shall be required to mute themselves during the entire duration of the Zoom Meeting unless prompted by the BAC-PSA Secretariat to unmute.

7) Participants shall be required to turn on their respective video cameras during the entire duration of the Pre-Bid Conference.

8) **Authorized representatives of the Interested Bidders should raise their questions or comments directly in the chat box at any time during the Pre-Bid Conference following the prescribed format: "Company name - Question/Comment". If time permits, questions or comments in the chat box will be read by the BAC-PSA Secretariat during the Open Forum segment**.

9) An authorized representative of the Interested Bidder may be allowed to speak only when recognized by the BAC-PSA Secretariat and only the designated speaker of the Interested Bidder shall be allowed to speak on behalf of the Interested Bidder. However, the designated speaker of the Interested Bidder may request permission from the BAC-PSA for another authorized representative of the Interested Bidder to speak or raise a question.

10) If necessary, the BAC-PSA and/or its Technical Working Group ("BAC-PSA TWG") may move to a breakout room for a caucus.

8. All Participants must observe the House Rules provided herein. The BAC-PSA Secretariat may give warnings to Participants who do not observe the House Rules by indicating the same in the chat box. The BAC-PSA Secretariat shall flag to the BAC-PSA Chairperson and recommend the removal from the Zoom Meeting of Participants who continue to disregard the House Rules and who disrupt the Pre-Bid Conference despite warnings.

9. The BAC-PSA Chairperson may appoint any member of the BAC-PSA or BAC-PSA TWG to answer questions raised by the Interested Bidders.

10. The BAC-PSA may request assistance from the BAC-PSA TWG and/or the BAC-PSA Secretariat to perform such functions as may be necessary at the discretion of the BAC-PSA.

11. No provision, term, or condition in the bidding documents shall be modified by statements made at the Pre-Bid Conference unless such statements are confirmed in writing and contained in a notice/bid bulletin issued by the BAC-PSA. The notices and/or bid bulletins that amends the Bidding Documents, if any, shall be duly acknowledged by each Bidder prior to the submission of its bid and shall be so

indicated in the bid, following the form to be provided by the BAC-PSA in the notices and/or bid bulletins that amend the Bidding Documents.

12. After the conduct of the Pre-Bid Conference, a summary of the proceedings shall be issued to the Interested Bidders.

Approved on **17 January 2024.**