MANILA ELECTRIC COMPANY (MERALCO)
Ortigas Center, Brgy. Ugong, Pasig City

INVITATION TO BID

(BAC CONTROL NO. NF0626-0873-2)

CONSTRUCTION OF NEW PARAÑAQUE BUSINESS CENTER

Interested vendors are invited to participate in the bidding for the Construction of New Parañaque Business Center with the following scope of work:

SCOPE OF WORK:

- Demolition of existing buildings and identified structures
- General Contract Conditions such as Mobilization and Permit Acquisition
- Civil/Structural Works (Site development, Concrete, Masonry, Metals, Thermal & Moisture Protection etc.)
- Architectural Works (Finishes, Doors, Windows etc.)
- Electrical and Auxiliary Works (Low Voltage Feeder System, Mechanical Secondary System, Lighting System, Receptacle Power, FDAS etc.)
- Plumbing Works (Water Supply System, plumbing fixtures, pumps etc.)
- Mechanical and Fire Protection Works (Airconditioning System, Ventilation etc.)
- Demobilization

CALENDAR OF ACTIVITIES:

ACTIVITY	DATE	TIME
Submission of Letter of Intent (LOI) and Eligibility Requirements	October 28 – November 5, 2026	Until 11:59 PM of November 5, 2026
Issuance of Bid Documents	November 23, 2026	Until 11:59 PM of November 23, 2026

Interested vendors must submit the following for eligibility to participate in the bidding:

A. **For All Vendors:**
1. Duly updated Philippine Contractors Accreditation Board (PCAB) Accreditation Certification (at least PCAB Category B), with at least six (6) months validity from the date of LOI submission.
2. Audited Financial Statement as of 2025 or Financial Statement as of October 2026 with the signed and notarized "Sworn Affidavit of Truth and Accuracy of Submitted Documents"
3. List of Similar Completed/Ongoing Projects as of October 2026 with the following details:
   - Project Name
   - Project Scope
   - Contract Amount
   - Project Status (% of Completion)
   - Target Date of Project Completion
   - Certificate of Completion
   - Proof of Award
4. Company Profile with the following details:
   - Company Overview
   - Organization Type (Must be Corporation)
   - Main line of business must include construction works related project requirement.
   - Date of Registration
   - Chairman/CEO
   - Total Spend for the last three (3) years
5. Must not have pending case with MERALCO or other companies upon submission of letter of intent.
6. Must not have reported unsatisfactory vendor performance upon submission of letter of intent.
7. Company should have at least five (5) years' experience in Civil Construction Works.

Non-accredited vendors must undergo the MERALCO accreditation process and must already be accredited by the time of the award.

SUBMISSION INSTRUCTIONS:

- **Submit the LOI and eligibility documents as PDF email attachments using a business email address that includes the company's domain name**.
- Keep each email submission within the 15MB size limit. Submissions may be divided into multiple emails.
- **Send to Meralco_BAC_Secretariat@meralco.com.ph and group.Engineering.Construction@meralco.com.ph.**
- **Subject: NF0626-0873-2 | LOI | CONSTRUCTION OF NEW PARAÑAQUE BUSINESS CENTER | *VENDOR NAME***
- **Deadline: November 5, 2026, 11:59 PM**; late submissions, whether complete or partially received in our servers, will be considered invalid.
- Bid documents shall only be issued to vendors who submit an LOI and meet the eligibility requirements.

CLICK HERE TO SUBMIT

As part of cybersecurity protection, email addresses created from non-secure, free, or open third-party domains or sources will not be accepted as company email addresses. Eligibility documents submitted through external document links shall also not be accepted. Subsequent bid submissions by eligible vendors must also be sent as file attachments using business email addresses only.

MERALCO reserves the right to:

1. Accept any bid, reject any or all bids, and/or annul the bidding process in its entirety at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the participating bidders of the grounds for MERALCO's action; and
2. Issue an addendum to the Invitation to Bid at any time as a result of questions, changes in schedule, or other relevant matters.

Interested vendors may obtain further information through the MERALCO Bids and Awards Committee Secretariat and Category Management for Core Support via email to Meralco_BAC_Secretariat@meralco.com.ph and group.Engineering.Construction@meralco.com.ph, respectively.

Bid Document Fee (non-refundable): Maximum of ₱ 25,000.00 VAT exclusive, shall be paid upon submission of bids.

(sgd.)
LUISITO B. ACUÑA
Chairman, MERALCO Bids and Awards Committee

MERALCO employs strict cybersecurity controls. Kindly refer to the following link for the Vendor Cybersecurity Advisory: https://company.meralco.com.ph/news-and-advisories/supply-chain-management-invitations-bid