MANILA ELECTRIC COMPANY (MERALCO)
Ortigas Center, Brgy. Ugong, Pasig City

INVITATION TO BID

(BAC CONTROL NO. CD1026-0997-1)

PILOT PURCHASE OF SECONDARY BUSHING COVER FOR POLE-MOUNTED DISTRIBUTION TRANSFORMER

Interested vendors are invited to participate in the bidding for the Pilot Purchase of Secondary Bushing Cover for Pole-Mounted Distribution Transformer with the following requirements:

REQUIREMENT	TOTAL QUANTITY
Secondary Bushing Cover for Pole-Mounted Distribution Transformer	6,000 pieces

CALENDAR OF ACTIVITIES:

ACTIVITY	DATE	TIME
Submission of Letter of Intent (LOI) and Eligibility Requirements	October 29 – November 6, 2026	Until 11:59 PM of November 6, 2026
Issuance of Bid Documents	November 26, 2026	Until 11:59 PM of November 26, 2026

Interested vendors must submit the following for eligibility to participate in the bidding:

A. For All Vendors:
1. For Traders, a manufacturer's certificate of distributorship for the products that they offer including local warranty and after-sales support.

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B. For MERALCO Accredited Vendors (additional requirement):
1. Certificate of MERALCO vendor accreditation. For accreditation renewals, submit proof that the renewal process is ongoing.

C. For Non-Accredited Vendors (additional requirements):
1. Company Profile.
2. Audited Financial Statement (AFS) for the last three (3) years, accompanied by a signed and notarized "Sworn Affidavit of Truth and Accuracy of Submitted Documents".
3. Securities and Exchange Commission (SEC) Registration Certificate.
4. Type Test Report conducted by a reputable, independent third party. The Type Test Report to be submitted should be conducted on a unit of the same or similar design and with the same or higher ratings than MERALCO's requirement.
5. Comprehensive Supply Record with electric utility companies located inside or outside the country of origin for at least five (5) years (with ratings of equipment supplied and client details, including contact information).
6. Certificate of Satisfactory Performance from at least two (2) local or foreign electric utility companies.
7. If the offer is not a MERALCO type-tested brand, the product shall be subjected to sampling with a one (1)-year field performance evaluation.

Non-accredited vendors must undergo the MERALCO accreditation process and must already be accredited by the time of the award.

SUBMISSION INSTRUCTIONS:

- **Submit the LOI and eligibility documents as PDF email attachments using a business email address that includes the company's domain name**.
- Keep each email submission within the 15MB size limit. Submissions may be divided into multiple emails.
- **Send to Meralco_BAC_Secretariat@meralco.com.ph and group.Distribution.Utility.Supplies@meralco.com.ph.**
- **Subject: CD1026-0997-1 | LOI | PILOT PURCHASE OF SECONDARY BUSHING COVER FOR POLE-MOUNTED DISTRIBUTION TRANSFORMER | *VENDOR NAME***
- **Deadline: November 6, 2026, 11:59 PM**; late submissions, whether complete or partially received in our servers, will be considered invalid.
- Bid documents shall only be issued to vendors who submit an LOI and meet the eligibility requirements.

CLICK HERE TO SUBMIT

As part of cybersecurity protection, email addresses created from non-secure, free, or open third-party domains or sources will not be accepted as company email addresses. Eligibility documents submitted through external document links shall also not be accepted. Subsequent bid submissions by eligible vendors must also be sent as file attachments using business email addresses only.

The following shall also serve as basis during bid evaluation:

- Product is compliant with the minimum standard specifications of MERALCO.
- Product has no history of poor delivery performance and unresolved quality issues.
- Capability to provide local support during installation, testing, commissioning, training, and maintenance of the product within the warranty period. Availability of local technical support to address inquiries, concerns, issues, and problems related to the equipment.
- Capability to deliver starting December 2026 (based on MERALCO's required schedules and volume)

MERALCO reserves the right to:

1. Accept any bid, reject any or all bids, and/or annul the bidding process in its entirety at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the participating bidders of the grounds for MERALCO's action;
2. Consider any participating vendor in the same item category/ family if there are items that lack eligible bidders. Criteria in selection will be the vendor's eligibility, capability, and capacity to supply the product, and compliance with the bidding requirements; and
3. Issue an addendum to the Invitation to Bid at any time as a result of questions, changes in schedule, or other relevant matters.

Interested vendors may obtain further information through the MERALCO Bids and Awards Committee Secretariat and Category Management for Core via email to Meralco_BAC_Secretariat@meralco.com.ph and group.Distribution.Utility.Supplies@meralco.com.ph, respectively.

Bid Document Fee (non-refundable): Maximum of ₱ 2,000.00 VAT exclusive, shall be paid upon submission of bids.

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LUISITO B. ACUÑA
Chairman, MERALCO Bids and Awards Committee

MERALCO employs strict cybersecurity controls. Kindly refer to the following link for the Vendor Cybersecurity Advisory: https://company.meralco.com.ph/news-and-advisories/supply-chain-management-invitations-bid